



# FERNHURST PARISH COUNCIL

## Parish Council Meeting Minutes

Wednesday 10 May 2017

**Minutes** of the **Parish Council Meeting** held at Fernhurst Village Hall on  
**Wednesday 10 May 2017** at 6.30pm

**Councillors Present:** Mrs H Bicknell (Chairman), Mr W Black, Mr J. Buchanan, Mrs M. Jenkins, Mr A. Moncreiff, Mr J Smith, Mrs M Timms, Mr G Williamson.

**Apologies For Absence:** Mr G Inns, Mr N. Rawlings, Mr C Tedd.

**In Attendance:** K Jones (Clerk), District Councillor Philippa Hardwick.

**61/17 Election of Council Chairman:** Cllr Bicknell was nominated by Cllr Timms; seconded by Cllr Black. There being no other candidate Cllr Bicknell was elected unanimously.

**62/17 Election of Council Vice-Chairman:** Cllr Timms was nominated by Cllr Bicknell and seconded by Cllr Moncreiff. There being no other candidate Cllr Timms was elected unanimously.

**63/17 Election of Planning Committee Members:** All councillors were elected to the Planning Committee.

**64/17 Election of Finance Committee Members:** Councillors Bicknell, Black, Buchanan, Inns, Moncreiff and Timms were elected to the Finance Committee.

**65/17 Election of Property, Highways & Environment Members:** Councillors Bicknell, Black, Buchanan, Inns Jenkins, Smith and Timms were elected to the Property, Highways, and Environment Committee.

**66/17 Public Representations:** Mr Peter Hudson addressed the council on the issue of funding of "Football in the Community" for local children. Numbers of participants at the last "Football in the Community" event had fallen to 18 from the 60-70 previously experienced. Hyde Housing Association has now agreed to completely fund children resident in their properties in the village. **Resolution: Fernhurst Parish Council to fund all non-Hyde village residents to the extent of £10 per participant (subject to a limit of £500) in the next "Football in the Community" exercise.** Proposed: Cllr Buchanan, seconded Cllr Moncreiff. Carried unanimously.

**67/17 Declarations of Interests:** None.

**68/17 Previous Minutes:** The Minutes of the Meeting of the **12 April 2017** were agreed and signed. Proposed: Cllr Black, seconded: Cllr Jenkins.

**69/17 Matters Arising From The Minutes:** None not covered below.

**70/17 County Councillor Commentary:** None, but the chairman advised the meeting that David Bradford (Conservative) had been elected to represent the ward at West Sussex County Council.

**71/17 District Council Commentary:** District Councillor Philippa Hardwick updated the meeting on various initiatives promoted by the district council. A Grants Budget of £175,000 has been established to support applications across three priorities: Economy – Improving Living Places and Spaces – Projects Targeted at those in Greatest Need.

**72/17 Cemetery Lych-Gate:** The consulting engineers Hockley & Dawson Ltd have submitted a scheme to temporarily stabilise the lych-gate and a quotation from a recommended builder. The requirement being urgent the council agreed to proceed with the proposal.

**Resolution:** “That the council accept the quotation for the work to temporarily stabilise the lych-gate as recommended by the consulting engineers.” Proposed Cllr Timms, seconded Cllr Jenkins, carried unanimously.

**73/17 Office Refurbishment:** A quotation has been received for suitable used office furniture; quotations for decorating, carpeting, new lights and blinds to be pursued.

**Action: (Clerk)**

**74/17 Air Crash Memorial Service:** Cllr Black informed the meeting that it had been agreed to mount the memorial plaque on the outside of Fernhurst Village Hall. Text and materials were still to be finalised. The organising committee had applied to the South Downs National Park Authority for grant money.

**75/17 Tree Audit & Inspection –** A tree audit and inspection is required for Van Common. A suitably qualified and insured arborculturalist is to be instructed. **Action: (Clerk)**

**76/17 Hedges –** A notice was inserted in the Fernhurst News requesting co-operation of parishioners in respect of hedge maintenance and good dog control practice.

**77/17 Emergency Plan –** The reviewing working party had agreed to meet in August. **Action: Cllrs Bicknell, Inns, Timms & Jenkins.**

**78/17 Asset Register –** Photographs of council assets are to be added to the asset register to help identify them and their location. **Action: (Clerk)**

#### **79/17 Correspondence & Other Matters:**

##### **Councillors' Announcements:**

- The proposal in respect of the clerk's salary for the 2017/18 financial year was approved. **Proposed: Cllr Buchanan, Seconded Cllr Jenkins, carried unanimously.**
- A request to discharge a solitary firework from the village green on the 1 June 2017 was granted.
- **The Annual Parish Meeting –** it was agreed to request an oral presentation from all organisations benefiting from a council grant at future APM's.
- **Councillor Insurance –** it was agreed to secure insurance for all councillor's acting in ex-officio positions. **Action: (Clerk)**
- **Notice-Board –** delivery to be progressed: **Action: (Clerk)**
- **Crossfield Grass Cutting –** Cllr Timms agreed to contact Chichester District Council as the grass was very long.

**Clerk’s Announcements:**

**Post Office Clock:** The clock had been restored and repaired at minimal expense.

**Annual Parish Meeting 2017:** This had taken place satisfactorily although public attendance was again minimal.

**Annual Insurance Premium:** This was due before the next full council meeting and to ensure continuity of insurance its payment was approved.

**80/17 Monthly Executive & Committee Reports**

- **April Bank Reconciliations:** were reviewed and agreed.
- **List of Payments and signing of cheques.** Authorisation of list of payments and signing of cheques.  
Approval of the above proposed by Cllr Jenkins, seconded by Cllr Smith, carried unanimously.
- **Planning Committee:** Minutes of the meetings of the **3 & 24 April 2017. Noted.** Received and accepted.
- **Property, Highways & Environment Committee:** Minutes of the meeting of the 6 February 2017. **Noted.** Received and accepted.

**81/17 Update on Local Issues**

- **Services and Facilities for Young People:** Funding for the outdoor gymnasium is being sought although it will require a 50% community sourced contribution. A fund raising event is being held the second week of June. The existing play area is to be upgraded.  
The Junior Youth Club continues successfully and the Senior Youth Club is to be re-launched.
- **Fernhurst Village Hall:** The Council understands there is a proposal to re-organise furniture storage to be implemented this year.
- **Policing:** No report.
- **Fernhurst Primary School:** No report.
- **Fernhurst Recreation Ground:** Development plans and fundraising for the new pavilion are being actively progressed.

Meeting closed at 8.45pm.

**Date of Next Meeting: 14 June 2017**

**Chairman Signed:**.....

**Date:**.....