

FERNHURST PARISH COUNCIL

MINUTES of a Meeting of the Parish Council held at Fernhurst Village Hall
on Wednesday 14 January 2015 at 6.30 p.m.

PRESENT Cllrs: Mrs. H. Bicknell (acting Chair)
Mrs. S. Ogilvy
Mrs. M. Timms
Mr. R. Chapman
Mr. J. Smith
Mr. G. Walls
Mrs. N. Braithwaite
Mrs. C. Randall

APOLOGIES FOR ABSENCE:
Mr. K. Harding
Mr. J. Cottam
Mr. A. Moncreiff
County Cllr, Mr. M. Brown

INATTENDANCE:
Mrs. R. Knifton (Clerk)
District Cllr, Mrs. N. Graves
Member of the public, Mr Peter Hudson

It was **AGREED** that in the absence of the Chairman, Cllr Moncreiff, Cllr Bicknell as Vice-Chairman would act as Chairman for the meeting. Members of the Parish Council signed the attendance register. Apologies received from Cllrs Harding, Cottam and Moncreiff.

1/15 INTERESTS

None

2/15 MINUTES OF PREVIOUS MEEETING

The Minutes of the Meeting held on 10 December 2014 were **AGREED** as being a true record. Proposed by Cllr Chapman and seconded by Cllr Randall. **RESOLVED**

3/15 MATTERS ARISING FROM THE MINUTES

None

4/15 COUNTY COUNCIL COMMENTARY – Mr. M. Brown.

None available.

5/15 DISTRICT COUNCIL COMMENTARY – Mrs. N. Graves

District Cllr, Mrs Norma Graves presented her report.

She spoke of the Local Plan and that CDC have been asked to reconsider their proposed housing figures. She informed members that the Local Plan was still with the examiner but that they are expecting to receive a preliminary response in the next few weeks. The Plan will be out to consultation until February which is causing time limit concerns as CDC will enter purdah on the 25th of March. It was noted that a further meeting is scheduled for the 4th of February.

Noted that the New Homes Bonus gave out £450k in 2014. Noted that there is a further £400k to distribute this year.

Chichester District Council will be freezing Council Tax for next year.

The District have been discussing changes to recycling management but have decided to remain with the single bin for paper, tins etc as this approach meets the EU standard.

Noted that since the Novium commenced free entry from November, has been visited by 3590 visitors in a single month.

Noted that CDC have agreed a bio diversity plan. District Cllr Graves to forward on a copy to Cllr Ogilvy and the Clerk.

ACTION: Cllr Bicknell requested that the Clerk forward on the list of drains to Cllr Graves.

6/15 CORRESPONDENCE & OTHER MATTERS

AGREED that the Clerk will be the main point of contact for the May Elections.

No other matters had arisen over the Christmas period.

7/15 MONTHLY EXECUTIVE REPORTS/COMMITTEE MATTERS

1) Finance and Administration:

i) Bank Reconciliation. The Clerk had amalgamated the old Santander account and the NatWest account on the Alpha Accounting package and produced the completed bank reconciliations from the end of October to the end of December. The document was checked off by the Chairman of the Finance and Administration Committee, Cllr Chapman and Cllr Ogilvy. Proposed by Cllr Chapman and seconded by Cllr Ogilvy.

RESOLVED

ii) List of payments and signing of cheques. The list of payments were proposed by Cllr Chapman and seconded by Cllr Walls.

RESOLVED

iii) To agree and approve the budget. The following budget was discussed and proposed by Cllr Chapman and seconded by Cllr Walls.

RESOLVED

	Annual Budget 2014/2015	Estimated Spend at end 2014/2015	Projected Budget 2015/2016	2014/2015 vs 2015/2016
PROPERTY, HIGHWAYS & ENVIRONMENT CTTEE				
Street Lighting - Maintenance	2005	2005	2050	45
- Electricity	1805	1805	1850	45
Public Toilets	10000	7000	10000	0
Cemetery	9255	10000	10000	745
Bus Shelters	650	0	500	-150
Other Property	300	50	300	0
Land Maintenance	1800	1800	2000	200
Dog Warden	420	430	450	30
Dog Bin Emptying	300	280	300	0
Litter Wardens	1250	0	1000	-250
Misc. Expenditure	50	50	100	50
Additional Grass Cutting	1000	400	1000	0
Village Handyman	1440	0	1440	0
Play Area Maintenance	1000	500	1000	0
Play Area Safety Inspections	1040	1174	1200	160
<i>Property & Environment Committee Sub Total</i>	32315	25494	33190	875

MISCELLANEOUS				0
				0
				0
Christmas Tree at Crossfield War Memorial	750	500	500	-250
	500	50	500	0
				0
<i>Miscellaneous Sub Total</i>	1250	550	1000	-250
				0
SECTION SUB TOTAL	33565	26044	34190	625
				0
ADMINISTRATION				0
				0
Clerk - Salary, Tax & N.I.	21510	21000	22000	490
- Expenses	450	300	250	-200
- Training	400	0	400	0
Entertainment Fund	1200	1200	1200	0
Members' Expenses	100	0	100	0
Members' Training	800	120	800	0
Chairman's Allowance	250	50	250	0
Hall & Office Hire & Rent	1850	2200	2200	350
Office Expenses	2570	3265	2500	-70
Insurance	1800	1477	1500	-300
Legal Fees	500	0	500	0
Audit Fees	750	750	900	150
NALC/SALC/SLCC & Other Subs.	960	1021	1000	40
Election Expenses	0	0	1800	1800
				0
SECTION SUB TOTAL	33140	31383	35400	2260
				0
PROJECTS				0
Crossfields - Out of Business Reserve 2014/15			5000	5000
Crossfields - Out of National Savings 2014/15	0	0	10000	10000
Newsletter	0	0	0	0
Emergency Plan	100	0	100	0
Neighbourhood Plan	6000	14000	0	-6000
SECTION SUB TOTAL	6100	14000	15100	9000
				0
GRANTS & DONATIONS				0
				0
Fernhurst - Recreation Ground	0	0	0	0
- Youth Club	1000	1000	1000	0
- Scouts	500	500	500	0
- Pre-School	500	500	500	0
- FCAP	200	100	0	-200
- Revels - May Queens Tea Party	300	300	300	0
- Village Hall	1500	1500	1500	0
-Social Club	1500	1500	1000	-500
- Good Companions	100	50	0	-100
- Luncheon Club	250	500	500	250
- Archives	600	600	600	0
- Society	0	0	0	0
- PCC	165	200	200	35
- Furnace	0	500	500	500
- School	2500	2500	2500	0

Lynchmere Society	0	0	0	0
Waverley CAB	250	250	250	0
Rother Valley Together	50	50	50	0
Junior Tennis	0	0	0	0
Other Charitable Donations	200	250	600	400
				0
SECTION SUB TOTAL	9615	10300	10000	385
				0
TOTAL - ALL EXPENDITURE	82420	81727	94690	12270
ASSET REPLACEMENT RESERVE	0	0	0	
PROJECTS	0	0	0	
TOTAL BUDGET REQUIREMENT	82420	81727	94690	

Satisfied by:-

ACTUAL

Taken from reserves:	5000	5000	16410.8
Income (cemetery & misc.)	3500	3500	3500
Precept Request	72620	72620	72620
Budget less reserve and inc	82420	81727	76190

(Budget to be supported by the Precept support grant of £2159.20)

Parish Council Tax per Band D property = £1304.90
Change in precept **£0.00**

iv) To agree and approve the Council's precept request. Proposed by Cllr Braithwaite and seconded by Cllr Walls that FPC's precept request will remain the same as the previous year at a figure of **£72,620**.
RESOLVED

2) Planning Applications Committee, including approval and signing of minutes.
The minutes of the meetings held on the 8th and 15th of December were **AGREED** en mass.
Proposed by Cllr Braithwaite and seconded by Cllr Chapman. **RESOLVED**

3) Property, Highways & Environment Committee. **NOTED** that a meeting will take place on the 19th of January at 6pm.
NOTED that permission was granted to Robin Barnes to flatten the earthworks/BMX track at Van Common.

4) Fernhurst Recreation Ground. **NOTED** that a suspicious camper van had been parked for many months opposite Chase Farm in the layby next to the children's play area.

ACTION: The Clerk to report this to Highways.

8/15 UPDATES ON LOCAL ISSUES

a) Services and facilities for Young People. Cllr Smith reported on the recent earthworks/BMX track which had appeared at Van Common. It was **NOTED** that FPC had undertaken a youth consultation several years ago to see whether there was a need for such a facility. Further **NOTED** that Hyde Martlett was going to produce a proposed drawing but that this never transpired.

Cllr Smith had spoken with Graham Inns regarding this matter and it was clear that there was great interest. A rough figure of £5k had been given as a guideline in costing the project.

ACTION: The Clerk to contact the Clerk to Lynchmere regarding the BMX track at Camelsdale.

b) Fernhurst Village Hall. **NOTED** that the toilet in the Parish Office has still not been repaired. Cllr Smith confirmed that the Trustees are due to meet at the end of January. Cllr Smith to liaise with the Clerk.

c) Policing. **Nothing to report.**

d) Fernhurst Primary School. Cllr Timms reported that she is due to visit Chichester University to discuss the School's Academy status.

9/15 QUESTIONTIME FOR PARISHIONERS

Peter Hudson wished a Happy New Year to all at Fernhurst Parish Council.

Cllr Walls wished to formally minute a thank you to the Clerk for all her hard work this past year. All in agreement.

NOTED that Cllr Timms will book the caterer for the next Christmas event and that the Clerk will book the hall.

Meeting Closed 7.50

Signed.....

Date.....