

# **FERNHURST PARISH COUNCIL**

**MINUTES** of a Meeting of the Parish Council held at Fernhurst Village Hall  
on Wednesday 10 June 2015 at 6.30 p.m.

**PRESENT Cllrs:** Mrs. H. Bicknell (acting Chair)  
Mrs. M. Timms (acting Vice Chair)  
Mr. K. Harding  
Mr. C. Tedd  
Mrs. N. Braithwaite  
Mr. R. Chapman  
Mr. J. Smith  
Mr. G. Inns  
Mr. J. Buchanan

**APOLOGIES FOR ABSENCE:**  
District Cllr, Mrs. P. Hardwick  
County Cllr, Mr. M. Brown

**IN ATTENDANCE:**  
Mrs. R. Knifton (Clerk)  
Mrs Judith Turner (Press)  
District Cllr, Mrs. N. Graves  
Mrs Danielle Dunfield (prospective Cllr)  
Mrs Emma Black (late - prospective Cllr)

**Members signed the attendance register.**

## **37/15 CO-OPTION OF TWO COUNCILLORS**

Prospective Cllr, Danielle Dunfield, was asked by Cllr Bicknell to give a short representation. She explained that she had strong connections with the Parish, her father being the late Tony Bolton, ex-Parish Cllr who is buried in Fernhurst Cemetery.

She is very keen to be more involved with the Parish and would love the opportunity to become a member of FPC.

The Chairman asked the Clerk to give a brief presentation of the roles, duties and responsibilities of the Council which she duly presented. The Clerk reassured Mrs Dunfield that she would be available to explain the Council's functions in more detail after the meeting and that if she were to be co-opted, training through SSALC was available.

Proposed by Cllr Bicknell and seconded by Cllr Braithwaite.

**RESOLVED** that Mrs Dunfield is co-opted on to Fernhurst Parish Council.

**NOTED** that second candidate, Sue Nunn, would not be attending and had not supplied the Clerk with a representation as requested. **AGREED** that on this basis, her application to be co-opted on to the Council could not be progressed.

**NOTED** that third candidate, Emma Black would be present to give her representation but was running late. **AGREED** that this item will be deferred until her arrival.

## **38/15 INTERESTS**

Cllr Inns declared a personal interest in relation to the Neighbourhood Plan.

## **39/15 MINUTES OF PREVIOUS MEEETING**

The Minutes of the Annual Council Meeting held on 20 May 2015 were **AGREED** as being a true record. Proposed by Cllr Timms and seconded by Cllr Smith. **RESOLVED**

## **40/15 MATTERS ARISING FROM THE MINUTES**

District Cllr Graves wished to clarify that she was no longer on the Alcohol and Entertainment Licensing Committee or the General Licensing Committee but confirmed that she was on the Corporate Governance

and Audit Committee, Grants and Concessions Panel and the Overview and Scrutiny Committee of which she is Vice Chairman.

**41/15 COUNTY COUNCIL COMMENTARY – Mr. M. Brown.**

None

**42/15 DISTRICT COUNCIL COMMENTARY**

District Cllr Norma Graves gave the following report:

The New Councillor Induction Programme is continuing.

She spoke of her recent Ward Walk which she undertook with two members of her team in order to meet with Parish Councillors to see how she can assist and what issues PC's could gain help with from CDC. More Parish walks are scheduled.

Sport in the Community: Meetings have taken place with local sports clubs with the aim of helping students to get involved. **NOTED** that a Multi-Sports activity weekend has been organised by CDC for the weekend of the 4<sup>th</sup> and 5<sup>th</sup> of July.

The Health and Wellbeing Team have recently been focusing on a diabetes awareness campaign.

The Midhurst Monthly Market is due to take place on the 13<sup>th</sup> of June at The Grange. The Grange are also hosting a Summer Solstice Fair on the 20<sup>th</sup> and 21<sup>st</sup> of June.

The Novium welcomed more than 4k visitors in April 2015.

'Choose Work' will be in Fernhurst on the 9<sup>th</sup> and 14<sup>th</sup> of July at the Fernhurst Centre.

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Agenda Item 1, **Council minute 37/15** which had been deferred was revisited as prospective Cllr, Emma Black arrived.

She was asked by Cllr Bicknell to give a short representation. She explained that she lives by the Village Green and teaches French. After a career in teaching she took a break and went into corporate branding. Now back in teaching, and after living in the Parish for 6 years, she has become involved with the Local Homestart Team and volunteers her spare time to helping families within the area. She is also on the PTA of a local school.

The Chairman again asked the Clerk to give a brief presentation of the roles, duties and responsibilities of the Council which she duly presented. The Clerk reassured Mrs Black that further explanations regarding the Council's functions would be given in more detail after the meeting and that training through SSALC was available.

Whilst being keen on joining the Parish Council, she stated that she was concerned about time constraints due to work and family. The Clerk confirmed the Council meeting dates for Mrs Black's information.

It was **AGREED** that she would observe the meeting in order to make an informed decision as to submitting her application for co-option by the close of the meeting.

#### **43/15 CORRESPONDENCE & OTHER MATTERS**

**NOTED** that there had been no additional correspondence or other matters since the previous meeting which had only been held less than two weeks previously.

#### **44/15 MONTHLY EXECUTIVE REPORTS/COMMITTEE MATTERS**

a) Finance and Administration:

- approval of the bank reconciliation - Proposed by Cllr Chapman and seconded by Cllr Timms.  
**RESOLVED**
- list of payments and signing of cheques - Proposed by Cllr Chapman and seconded by Cllr Smith.  
**RESOLVED**

b) Planning Applications Committee. **NOTED** that all applications heard at the meeting held on the 8<sup>th</sup> of June had resulted in no objection.

c) Neighbourhood Planning Steering Group – Cllr Inns gave a brief report and explained that the SG were now in a position to move forward. Some sections of wording within the Plan have been adjusted and have been agreed with SDNPA.

He wished it **NOTED** that this was a huge step forward by both parties.

d) Property, Highways and Environment – Cllr Timms reported on the Crossfield Project developments. She had been in contact with Emily Powell, Estates Surveyor at CDC with regards to the resurfacing works to the pavement frontage to the parade of shops. Confusion over who was responsible for this area had been noted as it was unclear as to whether this was a WSCC or CDC issue.

**NOTED** that there is £3,086 in NHB grant available. The deadline is the 31<sup>st</sup> of July.

A discussion took place regarding the bricked area and the proposed footpath. A design had been drafted by Cllr Braithwaite which had been taken to the Property, Highways and Environment Committee meeting on Monday the 8<sup>th</sup> of June.

Cllr Inns spoke of his concerns that the chemist does not have disabled access at present.

The issue with the camper van parked in the layby by the Village Green was highlighted.  
**ACTION:** The Clerk to contact Piers Taylor at CDC.

The footpath from Ropes Lane to Northhanger was highlighted as being in an appalling state.

**ACTION:** The Clerk to make enquiries into clearing and possible repairs.

#### **45/15 UPDATES ON LOCAL ISSUES**

a) Services and facilities for Young People. Cllr Inns reported that he had been liaising with Piers Taylor and the school regarding the road signage. Other signage at Crossfield and Nappers Wood was also discussed. Piers is chasing Highways to take the matter further.

Cllr Smith spoke of the Youth Club and the ongoing issues with disclosure and barring of which all staff are currently up for renewal.

**NOTED** that Piers Taylor is organising an annual ‘clear-up’ day at the Youth Club. Last year 22 bags were collected. Piers Taylor will revert with dates shortly and Cllr Inns asked members for manpower support.

- b) Fernhurst Village Hall. **NOTED** that the Office Toilet is completed but that a new floor is due to be fitted.
- c) Policing. **NOTED** that any issues should be reported directly to PCSO Heidi Hay. The Clerk has her contact details.
- d) Fernhurst Primary School. Cllr Timms stated that there was not much to report other than there was a Governors Meeting due to take place the following week.

**46/15 QUESTIONTIME FOR PARISHIONERS**

Peter Hudson asked about the progress with the 20mph speed limit. He mentioned the petition he had submitted more than a year ago.

**ACTION:** The Clerk to contact Highways.

**ACTION:** The Clerk to contact Grayshott PC regarding information on their recent traffic calming project.

District Cllr Norma Graves informed members that the next North West Forum would be held on the 8<sup>th</sup> of July at 6.30pm in Redford Village Hall.

Member of the Press, Judith Turner asked whether FPC could assist in replacing the 20 is Plenty sign at the Village Green.

Agenda Item 1, **Council minute 37/15** which had been deferred was revisited as prospective Cllr, Emma Black wished to put herself forward for co-option.

Proposed by Cllr Inns and seconded by Cllr Braithwaite.

**RESOLVED** that Mrs Black is co-opted on to Fernhurst Parish Council.

**NOTED** that FPC now has all Parish Councillor vacancies filled.

Both Cllr Black and Cllr Dunfield signed their Declarations of Acceptance of Office in front of the Clerk.

The Clerk presented them with their Register of Interest Forms and requested that they are completed and returned as soon as possible.

**Meeting Closed 8.05**

Signed.....

Date.....