

## **Fernhurst Parish Council**

**Minutes** of the **Parish Council Meeting** held at Fernhurst Village Hall on  
**Wednesday 13 April 2016** at 6.30pm

**Councillors Present:** Mrs H Bicknell (Chairman), Mr B Black, Mrs E Black, Mr J. Buchanan, Mrs M. Jenkins, Mr A. Moncreiff, Mrs M Timms

**Apologies For Absence:** Mr G Inns, Mr N Rawlings, Mr J Smith, Mr C Tedd

**In Attendance:** K Jones (Clerk), Mrs P Hardwick (Chichester District Councillor)

**30/16 Public Representations:** None

**31/16 Declarations of Interest:** None

**32/16 Previous Minutes:** The minutes of the Council Meeting of the **9 March 2016** and of the Extraordinary Council Meeting of the **30 March 2016** were agreed and signed. Proposed by Cllr Bicknell, seconded Cllr Timms.

**33/16 Matters Arising From The Previous Minutes:**

**Crossfield's Car Park:** The Clerk was instructed to write to the Fernhurst Club asking them if they were aware of the water draining from the Club onto the Crossfield's Car Park. This is causing a safety hazard in icy weather. **Action: (KJ)**

**34/16 County Councillor Commentary:** Apologies were received from County Councillor Brown.

**34/16 District Council Commentary:**

Cllr Phillipa Hardwick delivered her commentary and covered:

Electoral Boundary Review

Fernhurst Neighbourhood Plan

Council Tax 2016/17

Recycling Targets & Initiatives

The Novium District Museum

The full transcript is available on the Fernhurst Parish Council website.

**34/16 Correspondence & Other Matters**

- **Bank Signatories & Internet Banking**
- **Public Toilets:** The cleaning of the public toilets has been monitored and is still reported as unsatisfactory. Alternative arrangements should be explored including other contractors and advertising locally in the newsagents and on notice-boards.

- **Crossfield's:** The council discussed the possibility of improving the visual attractiveness by landscaping with shrubs and flower beds. Formal agreement would be needed from Chichester District Council. **Action: (MT)**  
A cut Christmas tree would be needed and the possibility of securing one from Robin Barnes or the Cowdray Estate was discussed. It was also agreed to defer any decision over a "cut" or planted tree until after Christmas 2016. Cllrs Buchanan and Timms agreed to progress. **Action (JB & MT)**  
The Monkey Puzzle tree had apparently been planted some time ago without permission. It has now grown to a size where it is potentially hazardous and requires to be moved. Cllr Timms agreed to progress. **Action: (MT)**
- **Queen's 90<sup>th</sup> Birthday**  
The council has decided not to apply for a grant.
- **Pension Auto-Enrolment:** The council is required to have suitable arrangements in place for its staff by November 2016. Clerk to progress: **(Action KJ)**
- **North West Parishes Meeting – Lodsworth Village Hall – 5 April 2016:** Cllrs Bicknell, Timms, Smith and Bill Black attended the meeting. They reported that the main topic at the meeting was policing. With the changes being introduced all current Police Community Support Officers have chosen to resign and in future Fernhurst and surrounds will be served by a pool of staff based in Chichester.
- **Annual Parish Meeting:** To be held on Thursday 21 April. Refreshments will be provided. **Action: (MJ, JB, AM).**
- **Operation Watershed:** Outside of Operation Watershed the drains on the A286, Vann Road and Church Road had been thoroughly cleared and were now apparently operating satisfactorily. By the nature of their position on and at the bottom of slopes they will periodically need clearing out of debris.
- **Reinstatement of Grass Verge in Church Road – Adjacent to St Margaret's Church:** The council has received a letter from Keith Tyler (Churchwarden) advising that work was in hand to reinstate the above grass area which had been degraded by cars parking on it. To ensure the ongoing integrity of the area it was considered necessary to permanently install bollards.
- **Asset Register:** This is currently being updated. **Action (JB & Clerk).** The bus shelter outside of the school requires maintenance to the roof. **Action: (JB & EB)**
- **End of Year Closedown & 2015/16 Accounts:** The clerk reported that the end of year closedown had now been completed.
- **Councillors' Announcements:** Rats had been reported in the vicinity of Vann Road. Cllr Moncreiff reported that pest controllers were attending this morning and that the rats may be resident in drains. The Clerk was asked to write to the Youth Club advising them of the rodent situation. **Action: (Clerk)**  
Cllr Timms advised that the date for switching on the Christmas Lights was the 6 December. The Pavilion had been booked for the 9 December Christmas celebration.  
**Diary Note: (All)**  
It was agreed that only councillors' names and addresses would appear on the parish council website. **Action: (Clerk)**

The King Edward VII Site liaison committee was meeting on Wednesday 4 May and Cllr Timms was planning to attend.

- **Clerk’s Announcements**  
None.

**35/16 Monthly Executive & Committee Reports**

- **Finance Committee:** Review and agreement of March bank reconciliation: Proposed Cllr Buchanan, seconded Cllr Bill Black: **Resolved.**  
Authorisation of list of payments and signing of cheques : Proposed: Cllr Timms, seconded Cllr Jenkins. **Resolved.**
- **Planning Committee:** Minutes of Planning Committee meeting of the 4 April 2016. **Noted.** For recommendation by the committee.

**36/16 Update on Local Issues:** None

**Chairman Signed:**.....

**Date:**.....