

FERNHURST PARISH COUNCIL

A meeting of the Finance and Administration Committee took place at Fernhurst Village Hall on Monday 7th January 2013 at 6.30 p.m.

PRESENT: Mr. R. Chapman (Chairman)
Mrs. H. Bicknell
Mr. J. Cottam
Mrs. S. Ogilvy
Mrs. M. Timms

IN ATTENDANCE:

Mr. D. Bleach (Clerk)

1. Consideration of Interim Internal Audit Report for 2012/2013

The Internal Auditor had found no matters on which to comment and it was proposed by Mr. Chapman and seconded by Mrs. Bicknell that the Internal Auditor's report be accepted. Carried.

2. Consideration of draft budget for 2013/2014

The Clerk presented a draft budget which was discussed in detail by the committee. It was generally considered that the proposed sum for the public conveniences represented too great a demand on the Council's reserves and it was agreed that the sum of £10,000 allocated in the draft budget should be reduced to £5,000.

Subject to that change, it was proposed by Mr. Cottam and seconded by Mrs. Bicknell that the draft budget, attached at Annex 'A' be recommended for adoption by the Parish Council at its meeting on 9th January 2013. Carried.

FERNHURST PARISH COUNCIL - DRAFT BUDGET 2013/2014

	Annual Budget 2012/2013	Estimated Spend 2012/2013	Projected Budget 2013/2014	2013/2014 vs 2012/2013
PROPERTY, HIGHWAYS & ENVIRONMENT CTTEE				
Street Lighting - Maintenance	1867	1915	1942	75
- Electricity	1753	1623	1785	32
Public Toilets	0	0	5000	
Cemetery	9170	8250	12213	3043
Bus Shelters	500	400	500	0
Other Property	300	475	300	0
Land Maintenance	500	500	500	0
Dog Warden	600	400	480	-120
Dog Bin Emptying	280	280	280	0
Litter Wardens	1250	856	1250	0
Misc. Expenditure	50	20	50	0
Additional Grass Cutting	1000	0	1000	0
Village Handyman	1440	1200	1440	0
Play Area Maintenance	1500	750	1000	-500
Play Area Safety Inspections	910	780	850	-60
<i>Property & Environment Committee Sub Total</i>	21120	17449	28590	2470
MISCELLANEOUS				
Christmas Tree at Crossfield	500	500	500	0
War Memorial	0	460	500	-500
<i>Miscellaneous Sub Total</i>	500	960	1000	-500
SECTION SUB TOTAL				
	21620	18409	29590	1970
ADMINISTRATION				
Clerk - Salary, Tax & N.I.	18525	18000	18525	0
- Expenses	400	400	400	0
- Training	400	0	400	0
Entertainment Fund	1900	1160	1200	-700
Members' Expenses	100	0	100	0
Members' Training	800	0	800	0
Chairman's Allowance	250	100	250	0
Hall & Office Hire & Rent	1740	1740	1870	130
Office Expenses	2457	2250	2425	-32
Insurance	2000	1700	2000	0
Legal Fees	500	0	500	0
Audit Fees	1000	1000	1000	0
NALC/SALC/SLCC & Other Subs.	1035	1000	1063	28
Election Expenses	0	0	0	0
SECTION SUB TOTAL	31107	27350	30533	-574
PROJECTS				
Newsletter	0	0	0	0
Village Design Statement	0	0	0	0
Emergency Plan	100	0	100	0

Snack Shack	0	0	0	0
Neighbourhood Plan	7630	10376	13000	5370
SECTION SUB TOTAL	7730	10376	13100	5370

GRANTS & DONATIONS				
Fernhurst - Recreation Ground	3000	3000	0	-3000
- Youth Club	1000	1000	1000	0
- Scouts	0	0	500	500
- Pre-School	500	500	500	0
- FCAP	240	200	240	0
- Revels - May Queens Tea Party	200	200	300	100
- Village Hall	0	0	1000	1000
-Social Club	1500	1500	1500	0
- Luncheon Club	0	0	0	0
- Archives	590	590	600	10
- Society	0	0	0	0
- PCC	200	200	200	0
- Furnace	500	500	500	0
- School	2500	2500	2500	0
Lynchmere Society	400	400	0	-400
Haslemere CAB	250	250	250	0
Rother Valley Together	50	50	50	0
Junior Tennis	0	0	0	0
Other Charitable Donations	200	800	200	0
SECTION SUB TOTAL	11130	11690	9340	-1790

TOTAL - ALL EXPENDITURE	71587	67825	82563	4976
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ASSET REPLACEMENT RESERVE	0	0	0
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CONTINGENCIES	10000	0	0
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TOTAL BUDGET REQUIREMENT	81587	67825	82563
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Satisfied by:-

ACTUAL

Taken from reserves:	11410	-2652	12386
Income (cemetery & misc.)	3500	3800	3500
Precept	66677	66677	66677
	81587	67825	82563

(Precept to be reduced by CDC grant of £3751 leaving £62926)

Parish Council Tax per Band D property = £48.53.

Change in precept £1.23 or 2.6%

(Increase due partly to the loss of some properties to Lynchmere parish)