



FERNHURST PARISH COUNCIL

Property Committee Meeting Minutes Monday 11 July 2016

A meeting of the **Property, Highways and Environment Committee** took place at Fernhurst Village Hall on

Monday 11 July 2016 at 6.40pm

Councillors Present: Mrs M Timms (Chairman), Mrs H Bicknell, Mr G Inns, Mrs M Jenkins, Mr A Moncreiff, Mr J Smith.

PHE/34/16 Apologies For Absence: Mr W Black, Mr J Buchanan, Mr N Rawlings, Mr C Tedd

PHE/35/16 DECLARATIONS OF INTEREST: None.

PHE/36/16 PREVIOUS MINUTES

The Minutes of the Meeting held on **20 June 2016** were agreed as being a true record.

Proposed Cllr Bicknell, seconded Cllr Jenkins.

PHE/37/16 PUBLIC TOILETS

The Clerk reported that the electricity supply in the public toilet was defective. An electrician had attended and located a fault on the main fuse board for which spare parts were needed to effect a repair. The cleaning contractor was unable to use powered cleaning equipment until this repair is completed.

PHE/38/16 CROSSFIELD

- **Notice-Boards:** This item deferred to the Full Council meeting on the 13 July 2016.
- **Seats:** The clerk reported that the contractor had advised him that the fixing of the seats was entirely satisfactory and no remedial work was required.
- **Landscaping & Maintenance:** A licence agreement formalising the agreement is awaited from Chichester D. C. and this is likely to take some time. **Action: (MT)**

PHE/39/16 ASSET REGISTER

- **Cemetery Lych-Gate:** The committee agreed to engage the professional services of Ian Russell to prepare a written report as to the condition and maintenance requirements of the lych-gate and its immediate environs. **Action: Clerk**
- **Bus Shelter** Two quotations have been received for repair of the bus shelter roof and a third is required. **Action: Clerk**

PHE/40/16 SURFACE REINSTATEMENT

Cllr Timms advised that the remedial work carried out by South East Water appears to have been more effective than first thought as the grass seed is now growing.

PHE/41/16 WINTER MAINTENANCE

Cllr Smith undertook to identify any new locations where grit-bins could be usefully installed. He also undertook to chase Chichester District Council to install a grit-bin in the Crossfield car-park. **Action: (JS)**

PHE/42/16 OTHER MATTERS

- **Cemetery Records**

Costings are still required for the digitisation of the council's cemetery records.

Action: (Clerk)

- **War Memorial**

The council has been advised that the village war memorial has now been listed by English Heritage.

- **Vann Road**

It was reported that the council had received several complaints about obstructive and potentially dangerous parking in Vann Road.

- **Village Ranger/Handyman**

Cllr Bicknell reported that following interviews she had identified a suitable candidate to become the self-employed village handyman/ranger. A decision will be made at the Full Council meeting of the 13 July 2016.

- **Speed Limits:** The council had been notified of a proposal to extend the 40mph speed limit on the A286 south of the village. The council considered the whole of Henley Hill also required such a speed limit in the interests of road safety.

Meeting Closed at 7.25pm

Signed.....

Date.....

Chairman